



**Homeland
Security**

Privacy Office, Mail Stop 0655

June 18, 2019

SENT VIA E-MAIL TO: 74784-87101745@requests.muckrock.com

Emma Best
MuckRock News
DEPT MR 74784
411A Highland Avenue
Somerville, MA 02144-2516

Re: 2019-HQFO-00833

Dear Ms. Best:

This letter is the final response to your June 5, 2019 Freedom of Information Act (FOIA) request addressed to the Department of Homeland Security (DHS). You requested copies of documents describing or generated as part of the establishment of any different processing queues for FOIA requests, documents describing the rules and procedures governing any different processing FOIA queues, documents, produced in the previous 15 years, containing reports or statistics describing the FOIA processing queues, documents describing procedures for the handling or coordination of requests from high volume FOIA requesters, documents describing procedures, rules and prerequisites for any exceptions to processing requests in a "first in, first out" process, documents describing procedures and rules for the processing of especially complex or delicate FOIA requests, documents describing procedures and rules for the processing of 'high visibility' FOIA requests, such as those which are likely to elicit reactions from the media or the public, documents describing procedures and rules for the processing of FOIA requests from members of Congress and federal government agencies, and documents describing procedures and rules for the processing of FOIA requests from non-federal law enforcement agencies. This office received your request on June 5, 2019.

Information responsive to your request can be accessed online at <https://www.dhs.gov/foia-annual-reports> and <https://www.dhs.gov/dhs-chief-foia-officer-reports> and <https://www.dhs.gov/publication/foia-compliance-instruction-262-11-002-foia-reporting-requirements> and <https://www.dhs.gov/publication/federal-register-notice-freedom-information-act-and-privacy-act-procedures-interim-final>, accessed on June 18, 2019. Pursuant to 5 U.S.C. § 552 (a)(1) and (a)(2), DHS need not make available under FOIA records that are publicly available.

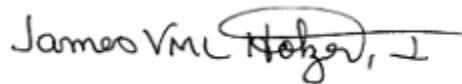
If you deem this to be an adverse determination, you may exercise your appeal rights. Should you wish to do so, you must send your appeal and a copy of this letter, within 90 days of the date of this letter, to: Privacy Office, Attn: FOIA Appeals, U.S. Department of Homeland Security, 245 Murray Lane, SW, Mail Stop 0655, Washington, D.C. 20528-0655, following the

procedures outlined in the DHS FOIA regulations at 6 C.F.R. Part 5 § 5.8. Your envelope and letter should be marked "FOIA Appeal." Copies of the FOIA and DHS FOIA regulations are available at www.dhs.gov/foia.

Provisions of FOIA allow DHS to charge for processing fees, up to \$25, unless you seek a waiver of fees. In this instance, because the cost is below the \$25 minimum, there is no charge.

If you need any further assistance or would like to discuss any aspect of your request, please contact the analyst below who processed your request and refer to **2019-HQFO-00833**. You may send an e-mail to foia@hq.dhs.gov, call 202-343-1743 or toll free 1-866-431-0486, or you may contact our FOIA Public Liaison in the same manner. Additionally, you have a right to right to seek dispute resolution services from the Office of Government Information Services (OGIS) which mediates disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. If you are requesting access to your own records (which is considered a Privacy Act request), you should know that OGIS does not have the authority to handle requests made under the Privacy Act of 1974. You may contact OGIS as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

A handwritten signature in black ink that reads "James VML Holzer, J." The signature is written in a cursive, somewhat stylized font. The "J" at the end is large and loops back.

James Holzer
FOIA Program Specialist